



Rabindranath Thakur Mahavidyalaya, Sepahijala, Tripura
Affiliated to Tripura University & Recognised by UGC
Accredited by NAAC with 'B' Grade

Contact details: www.rtmbishalgarh.ac.in.

Email: rtmbishalgarh@gmail.com.

Phone: 0381-2950810

No. F.5(29)RTM/BLG/IQAC/2021/

Date- 04-03-2023

A meeting of IQAC, RTM, Bishalgarh is scheduled on 6th March, 2023 at 12:30pm in the Principal's chamber to discuss the following agenda. All esteemed members of IQAC and all the respected teachers are requested to attend the meeting.

Agenda:

1. Collection of Feedback from all stackholders.
2. Distribution of Criterion of AQAR (July, 2022 - June, 2023).
3. Misc.

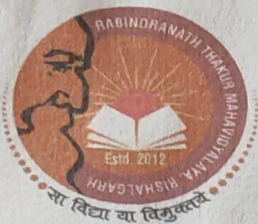
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04-3-2023
Dr. Ruma Saha
Principal-in-charge
Rabindranath Thakur Mahavidyalaya
Bishalgarh Sepahijala

Principal in-charge

RTM, Bishalgarh, Tripura

[Signature]
4/3/2023
Coordinator
IQAC,
RTM, Bishalgarh, Tripura

Co-ordinator
IQAC
RTM, Bishalgarh,



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Minutes of 3rd meeting of IQAC, 2022-23 held on 06-03-2023

A meeting of Internal Quality Assurance Cell (IQAC) was held on 6th March, 2023 at 12:30 PM in the Principal's Chamber to discuss the following agenda-

Agenda:

1. Collection of Feedback from all stakeholders.
2. Distribution of Criterion of AQAR (July, 2022 - June, 2023).
3. Misc.

Members Present:

- | | |
|--|--------------------------|
| 1. Dr. Ruma Saha. | Chairperson, IQAC |
| Principal-in-Charge, Rabindranath Thakur Mahavidyalaya | |
| 2. Dr. Kalpana Das | Coordinator, IQAC |
| Assistant Prof., Dept. of Zoology, RTM | |
| 3. Dr. Tamajoy Brahma, (Assistant Professor) | Joint- Coordinator, IQAC |
| Coordinator, RUSA, RTM | |
| 4. Smt. Lipika Debbarman (Associate Professor) | Member, IQAC |
| Secretary, TC, RTM | |
| 5. Smt. Bijali Bhowmik (Associate Professor) | Member, IQAC |
| Convenor, Exam Committee, RTM | |
| 6. Smt. Sankari Das Deb (Associate Professor) | Member, IQAC |
| Convenor, Academic Committee, RTM | |
| 7. Sri Nakat Jyoti Chakma (Assistant Professor) | Member, IQAC |
| D.D.O., RTM | |
| 8. Smt. Rithi Majumder (Assistant Professor) | Member, IQAC |
| Convenor, Library Committee, RTM | |
| 9. Dr. Srabanika Bardhan (Associate Professor) | Invitee Member |
| Convenor, Research and Development Committee, RTM | |



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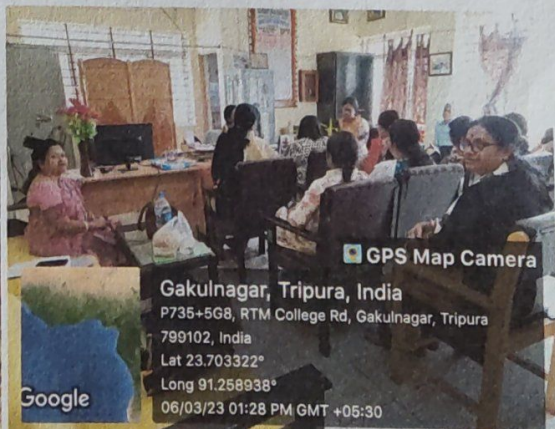
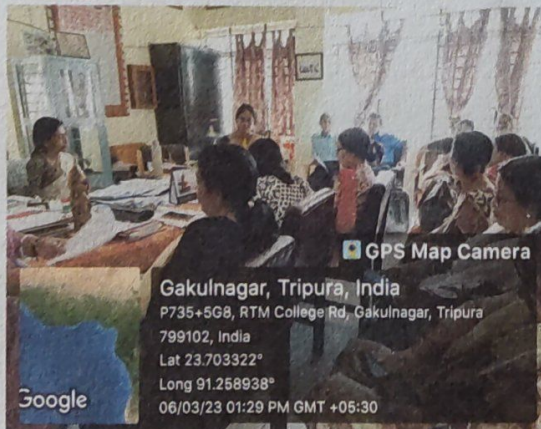
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- | | |
|---|----------------|
| 10. Smt. Happy Majumder (Associate Professor)
Convenor, Cultural Committee, RTM | Invitee Member |
| 11. Dr. Deepayan Chakraborty (Assistant Professor)
CTO, NCC, RTM
Convenor, College beautification Committee &
Boys' Common Room, RTM | Invitee Member |
| 12. Smt. Snigdha Biswas (PGT)
Jt. Convenor, Cultural Committee, RTM | Invitee Member |
| 13. Smt. Kalyani Roy (PGT)
Jt. Convenor, Placement Cell, RTM | Invitee Member |
| 14. Sri. Pramatha Roy Choudhury (PGT)
Convenor, Discipline Committee, RTM | Invitee Member |
| 15. Smt. Mousumi Sarkar (PGT)
Convenor, Girls' Common Room, RTM | Invitee Member |
| 16. Dr. Sanchita Bhattachajee (PGT)
Convenor, Literary Activity Committee, RTM | Invitee Member |
| 17. Dr. Shanta Bhowmik Sen (PGT)
Member, Cultural Committee, RTM | Invitee Member |

Smt. Taniva Choudhury, A/P, Dept. of IT; Sri Pranoy Sen, PGT, Sri Dibakar Deb, PGT, Dept. of Bengali; Smt. Shilpi Das Sarkar, PGT, Dept. of Political Science, RTM were absent in the meeting.





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Resolutions Taken:

1. Online Feedback forms will be distributed among all the stakeholders within 15th April, 2023 (Stakeholders are Students, Faculties, Parents and Alumni).
2. Task team for preparing the AQAR, 2022-23 for the academic session July, 2022 - June, 2023 is constituted as follows:

Task	Name
Part-A: Data of the Institution	Dr. Kalpana Das, Coordinator, IQAC, RTM
Part-B	
Criterion-I: Curricular Aspects	1. Lipika Debbarman, Associate Professor 2. Dr. Shanta Bhowmik Sen, PGT
Criterion-II: Teaching-Learning and Evaluation	1. Smt. Bijali Bhowmik, Associate Professor 2. Smt. Kalyani Roy, PGT 3. Smt. Shilpi Das Sarkar, PGT
Criterion-III: Research, Innovations and Extension	1. Dr. Deepayan Chakraborty Assistant Professor 2. Smt. Taniva Chowdhury, Assistant Professor 3. Sri Pramatha Roy Choudhury, PGT
Criterion-IV: Infrastructure and Learning Resources	1. Dr. Srabanika Bardhan, Associate Professor 2. Smt. Happy Majumder, Associate Professor 3. Dr. Sanchita Bhattayacharjee, PGT
Criterion-V: Student Support and Progression	1. Smt. Sankari Das Deb, Associate Professor 2. Smt. Mousumi Sarkar, PGT 3. Smt. Snigdha Biswas, PGT
Criterion-VI: Governance, Leadership and Management	1. Dr. Tamajoy Brahma, Assistant Professor 2. DDO. 3. Sri. Pranoy Sen, PGT
Criterion-VII: Institutional Values and Best Practices	1. Coordinator, IQAC 2. Smt. Rithi Majumder, Assistant Professor 3. Sri. Dibakar Deb, PGT



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4. Register of Rabindra Charcha classes and the Album of Rabindra Charcha will be maintained regularly. Smt. Lipika Debbarman, Associate Professor, Secretary, Teachers Council will take care of the Register and Dr. Shanta Bhowmik Sen, PGT, Member, Cultural Committee will take care of the Album.
 5. Two best practices of the college will be - i. Skill development programmes, Seminars and Workshops and ii. Rabindra Charcha and Morning Assembly.
 6. Distinctiveness of the college will be Rabindra Charcha and different activities in the adopted village of the college.
 7. A One-day Webinar on "Intellectual Property Rights" will be organized by the IQAC, RTM, Bishalgarh.
 8. 10-15 school going students of New Academic Session from the adopted village of the college will be given some study materials like copies, pens etc. on behalf of IQAC, RTM, Bishalgarh.
 9. Some water filters for aged persons of the adopted village of the college will be given on behalf of IQAC, RTM, Bishalgarh.
 10. IQAC, RTM, Bishalgarh with the help of all staff of RTM will try to conduct some Social Commitment programmes, the sole objective of which will be to spread joy and bring smiles to those who are in need and who lack even the basic necessities of life.
 11. Some skill development Programmes for girls students of College and women of Adopted village will be conducted.
 12. A 7 days workshop on "Data handling in college website" will be conducted where the Resource person will be Smt. Taniva Chowdhury, Assistant Professor, Department of IT, RTM, Bishalgarh.
 13. A Hands on Training for Staff on "Office Management" will be Organized by IQAC, RTM, Bishalgarh.
 14. After completing the Internal Green Audit by the Department of Botany, RTM, Bishalgarh, External Green audit will be conducted.
 15. A workshop on "Shodhganga Registration, INFLIBNET, Library Automation" will be conducted by the Library Committee and IQAC, RTM.
 16. Dustbins (Green & Red) may be donated to the college by Teachers' Council Welfare Fund.
 17. For Solar Panel Science & Technology may be contacted.
- The meeting came to end with the vote of thanks by the Chairperson of the meeting.

09-3-2023
Countersigned
Principal In-Charge

Dr. Ruma Saha
Principal-in-charge
Rabindranath Thakur Mahavidyalaya
Bishalgarh Sepahijala

Kalpana Das
9/3/2023
Coordinator, IQAC
Co-ordinator
IQAC
RTM, Bishalgarh.