

Academic Audit Report for the Academic Year 2020-2021

In 2012 Rabindranath Thakur Mahavidyalaya a Govt. General Degree college, was established in Harishnagar village in Bishalgar, Sepahijala District in Tripura to provide higher education among the rural youth of that area which comprising ethnic groups and marginalized sections of society. The college is affiliated to Tripura University and accredited with B Grade by NAAC in 2019. The college offers honours programmes in six Arts subjects and one in Biological Science along with general courses in **Arts** and Biological Science.

The college authority formed a committee consisting of the Principal, Secretary Teachers' council, Coordinator IQAC and Convenor Academic committee to conduct the Academic and Administrative Audit. The committee conducted various separate meeting with all the HODs, faculty members, Head Clerk of the office and the ministerial employees. The members of the committee physically visited all the departments, assessed the physical resources and verified the report submitted by all the departments. Finally prepared the audit report mentioning the strengths and areas of improvement. The committee is confident that the report will be helpful in improving the functioning of the departments and office for imparting quality education to the students.

Name of the Department: **Political Science**

Strengths	Areas for Improvement
<ul style="list-style-type: none">➤ Eagerness to learn➤ Freedom of thought and expression➤ Motivated and energetic faculties.➤ Encouraged the student to Participate in Seminars/workshop/Quiz/inter-college various competition➤ Supporting weaker/slower learner students through tutorial & remedial classes.	<ul style="list-style-type: none">➤ Poor communication skill in both verbal and non-verbal.➤ The majority of the students come from Poor-Socio-Economic background and they may not have good academic background➤ Absenteeism➤ Required for registered Alumni Association

Name of the Department: Education

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Teacher- student relationship is the most noticeable feature of the department. We maintain sweet live relationship of the department. ➤ Collaboration among the teachers. ➤ Punctuality among the teacher as well as among students. ➤ Students centric approach adopted by the teachers. ➤ Involvement of the students in departmental program 	<ul style="list-style-type: none"> ➤ Our teacher student ratio is not satisfactorily for healthy class performance, especially for general students. ➤ Lack of permanent faculty for smooth running of teaching learning process. ➤ Lack of departmental library and sufficient classroom. ➤ Lack of Latest teaching learning Aids ➤ Journal and article facilities are not available in the library

Name of the Department: Bengali

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Eagerness to learn ➤ Freedom of thought and expression ➤ Motivated and energetic faculties. ➤ Encouraged the student to Participate in Seminars/workshop/Quiz/inter-college various competition ➤ Supporting weaker/slower learner students through tutorial & remedial classes. 	<ul style="list-style-type: none"> ➤ Poor communication skill in both verbal and non-verbal. ➤ The majority of the students come from Poor-Socio-Economic background and they may not have good academic background ➤ Absenteeism ➤ Required for registered Alumni Association

Name of the Department: History

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Unity in the department ➤ Collaboration among the teacher ➤ Punctuality of the teacher ➤ Student centric approaches by the teachers ➤ Involvement of the student in the departmental program etc. 	<ul style="list-style-type: none"> ➤ To increase Honours seats from 30-50 ➤ To increase ICT tools facilities like department wise LCD projector, computer etc. ➤ To release fund for educational tour ➤ To revise History syllabus in timely manner.

Name of the Department: English

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Students are enthusiastic, studious, active, focused and ambitious. ➤ Teachers are dedicated, resourceful caring, creative, energetic, supportive. and very passionate about their subject. ➤ The relation between teachers and students is healthy and friendly. ➤ A safe and positive learning atmosphere. ➤ Students are the active participant of various webinars, seminars, workshop, quiz, Extempore speech and other various cultural activities. 	<ul style="list-style-type: none"> ➤ Poor class room for communication of students ➤ Lack of regular teacher. ➤ Lack of sufficient books in the library ➤ Absenteeism ➤ Journal and article facilities are not available in the library.

Name of the Department: **Kokborak**

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Eagerness to learn ➤ Freedom of thought and expression ➤ Motivated and energetic faculties. ➤ Participation in Seminars, Workshops ➤ Supporting weaker/slower learner students through tutorial & remedial classes. 	<ul style="list-style-type: none"> ➤ The Department has no access internet facility. ➤ Poor communication skill in both verbal and non-verbal. ➤ The majority of the students come from Poor-Socio-Economic background and they may not have good academic background ➤ Absenteeism ➤ Required for registered Alumni Association

Name of the Department: **Human Physiology**

Strengths	Areas for Improvement
<ul style="list-style-type: none"> ➤ Punctuality ➤ Friendly relation between teacher and students ➤ Enthusiastic approach. ➤ Obedient students. 	<ul style="list-style-type: none"> ➤ Shortage of faculty member. ➤ Lack of equipment. ➤ Communication skills of some students. ➤ Students' attendance is not satisfactory.

Name of the Department: Zoology

Strengths	Areas for Improvement
<ul style="list-style-type: none">➤ Students and teachers are disciplined, Enthusiastic and studious.➤ Students and teachers both are active participants of various seminar, workshops, training, FDPs and various cultural competitions etc.➤ Teacher-student relationship is very much healthy.➤ Eagerness of teachers and students towards research.➤ Loving attitude towards Department.	<ul style="list-style-type: none">➤ Lack of instruments and Chemicals➤ Lack of computer and accessories➤ Lack of faculties➤ Lack of laboratory staffs➤ Students' less attendance.

Name of the Department: Botany

Strengths	Areas for Improvement
<ul style="list-style-type: none">➤ Good numbers of students have passed their exams with good marks and admitted in different higher studies.➤ Students had Participated in Seminars/workshop/Quiz/inter-college various competition.➤ Supporting weaker/slower learner students through tutorial & remedial classes.➤ Project on mushroom cultivation under College Biotech Club (CBC) motivated the students for self-dependence.	<ul style="list-style-type: none">➤ English language deficiency and poor communicative skills of students.➤ Lack of botanical museum and herbarium.➤ Insufficient laboratory space.➤ Scope for extension of laboratories.➤ Less number of Teachers in the Department.

Name of the Section: Establishment

Observation	
Strengths	Need for Improvement
<p>The main strength of our Establishment is the perfect leadership skill of our Principal In-Charge and her dedication for the college. She always leading from the front. There is shortage of ministerial staff, but in spite of this they are running the establishment section smoothly. There is a good rapport among staff as well as the Principal In-Charge with periodical meeting.</p>	<p>Ministerial staff should be increased. They need proper training. Need to increase computer skill among ministerial staff. There should be provided uninterrupted electricity. 24/7 internet facility need to be improved.</p>

Name of the Section: Cash

Observation	
Strengths	Need for Improvement
<p>Although there are a smaller number of staffs in cash section, they running the section smoothly. Staffs are eager to learn. They are maintaining all the accounts properly. They are very much honest and punctual. Although there is no one from account background they handle the cash section nicely.</p>	<p>More manpower is required for this section. For this section staff is needed from Account background. They need periodical and proper training facilities. Need to be improve uninterrupted electricity supply. More UpToDate computer should be needed for this section.</p>

Name of the Section: Academic

Observation	
Strengths	Need for Improvement
The Principal In-Charge is proactive. Taking feedback time to time from the respective department. Conducting monthly and periodical meeting. Organizing departmental National and International seminars, workshops etc. keeping very cordial relation with the teaching and nonteaching staff. Overall, the college is running like a family.	Need to improve infrastructures with modern technology for betterment of the students and faculties. Needs financial support to conduct more and more seminar, workshops, symposium, National and International etc. Increase faculty members to those departmental where necessary. Labs to be improved.

General Observation:

Strength:

- Free and favourable conditionals for the academic development of the students.
- Dynamic leadership of the Principal and other faculty members.
- Massive infrastructure for the further development of the college.
- RUSA Grants.
- Sincerity and dedication of the faculty members.
- Limited number of students in Bioscience Department is helpful in giving individual attention to each student for their holistic development.
- High pass percentage (above 90%) is very encouraging.
- Collaboration with community leaders, villagers and all other local institutions is very helpful for the progress of the college.
- All the important days are observed in the college with great enthusiasm of all the stakeholders.
- Strong internet connectivity.

Improvement area:

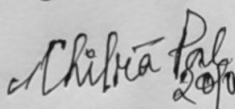
- Ministerial staff need to be increase specially for account section.
- Teacher-student ratio has to be increased.
- IT skill should be improved both for teaching and non-teaching staff.
- Attendance of the students has to be improved.

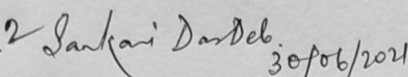
- Uninterrupted electricity supply.
- Regular flow of fund.
- Improving the communication skill among the students.
- Encourage the married girls to continue & complete their degree course.
- To inculcate the reading habits among the students.
- Library has to be upgrade with reference books, Text books, Journal etc.
- Physical infrastructure like building, science equipments for opening of physical science.
- Playground has to be improved so that students can play regularly.

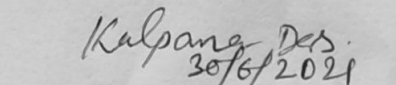
Recommendation:

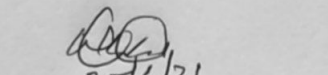
- Department wise procuring new books to enrich the library and introducing online library management system.
- Special classroom/workshop to arrange to improve the communication skill of the students.
- Arranging training programmes for the staff to improve their IT skill.
- Whole planning, the recommendations made by the NAAC Peer Team must be kept in mind.
- Directorate of higher Education to be frequently reminded about the need of teaching and nonteaching staff of the college.
- Some reputed Institutions are to be collaborated for the professional development of the staff and receive support for the development of Academic an administrative area.

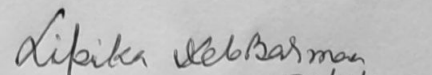
Signature of the Members:


DR. CHITRA PAL
Principal


SMT SANKARI DAS DEB
Coordinator, IQAC


DR. KALPANA DAS
Convenor, Academic Committee


NAKATJYOTI CHAKMA
DDO


SMT LIPIKA DEBBARMA
Secretary, Teachers' Council