



Rabindranath Thakur Mahavidyalaya, Sepahijala, Tripura
Affiliated to Tripura University & Recognised by UGC
Accredited by NAAC with 'B' Grade

Contact details: www.rtmbishalgarh.ac.in.

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Phone: 0381-2950810

No. F.5(29)RTM/BLG/IQAC/2021/

Date- 13-10-2022

A meeting of IQAC, RTM, Bishalgarh is scheduled on 17th October, 2022 at 2:00pm in the chamber of Smart Class Room of the college to discuss the following agenda. All esteemed members of IQAC and all the respected teachers are requested to attend the meeting.

Agenda:

1. Uploading of AQAR of 2021-2022
2. Reconstitution of task teams for preparing AQAR (2021-22), who have newly joined RTM.
3. Plan of action by IQAC for the Academic year 2022-23
4. Misc.

R.S.
13-10-2022
Principal in-charge
RTM, Bishalgarh, Tripura

Dr. Ruma Saha
Principal-in-charge
Rabindranath Thakur Mahavidyalaya
Bishalgarh Sepahijala

Kalpana Das
13/10/22
Coordinator
IQAC
RTM, Bishalgarh.
RTM, Bishalgarh, Tripura



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Minutes of 1st meeting of IQAC, 2022-23 held on 17-10-2022

A meeting of Internal Quality Assurance Cell (IQAC) was held on 17th October, 2022 at 2:00 PM in the Principal's chamber to discuss the following agenda-

1. Uploading of AQAR of 2021-2022
2. Reconstitution of task teams for preparing AQAR (2021-22), who have newly joined RTM.
3. Plan of action by IQAC for the Academic year 2022-23
4. Misc.

Members Present:

- | | |
|--|-------------------|
| 1. Dr. Ruma Saha. | Chairperson, IQAC |
| Principal-in-Charge, Rabindranath Thakur Mahavidyalaya | |
| 2. Dr. Kalpana Das | Coordinator, IQAC |
| Assistant Prof., Dept. of Zoology, RTM | |
| 3. Smt. Lipika Debbarman (Associate Professor) | Member, IQAC |
| Secretary, TC, RTM | |
| 4. Smt. Sankari Das Deb (Associate Professor) | Member, IQAC |
| Convenor, Academic Committee, RTM | |
| 5. Dr. Anupam Guha (Associate Professor) | Member, IQAC |
| Coordinator, RUSA Committee, RTM | |
| 6. Smt. Bijali Bhowmik (Associate Professor) | Member, IQAC |
| Convenor, Examination Committee | |
| 7. Sri Nakat Jyoti Chakma (Assistant Professor) | Member, IQAC |
| D.D.O., RTM | |
| 8. Smt. Rithi Majumder (Assistant Professor) | Member, IQAC |
| Convenor, Library Committee, RTM | |
| 9. Adv. Nitai Chaudhuri (Govt. Advocate, | Member, IQAC |
| Tripura High Court, Agartala, Tripura.) | |



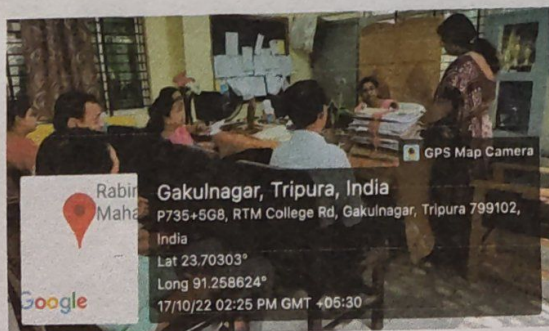
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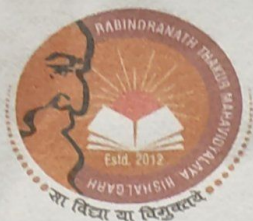
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- | | |
|---|----------------|
| Member from local society | |
| 10. Bikramjit Datta (student) | Member, IQAC |
| Member from students | |
| 11. Subham Biswas (Ex-student) | Member, IQAC |
| Member from Alumni | |
| 12. Smt. Keya Das (Assistant Professor) | Invitee Member |
| Convenor, Placement Cell | |
| 13. Smt. Shilpi Das (Sarkar) (PGT) | Invitee Member |
| Member, Exam, Committee, RTM | |
| 14. Mousumi Sarkar (PGT) | Invitee Member |
| Member, Cultural Committee, RTM | |
| 15. Dr. Tamajoy Brahma (Associate Profesor) | Invitee Member |
| 16. Dr. Sanchita Bhattacharya (PGT) | Invitee Member |
| 17. Sri Pranoy Sen (PGT) | Invitee Member |

Dr. Dipayan Chakraborty (Assistant Professor, Dept. of History) and Smt. Taniva Chowdhury (Assistant Professor, Dept. of IT) was informed that they were unable to attend the meeting due to CL, Smt. Happy Majumder (Associate Professor), Smt. Archana Pal (PGT), Sri. Pramatha Roy Choudhury (PGT), Smt. Snigdha Biswas (PGT), Smt. Kalyani Roy (PGT), Smt. Keya Bhowmik (PGT) was absent in the meeting due to their engagement in central evaluation in Tripura University.





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Resolutions Taken:

1. It has been decided in the IQAC meeting that 20th November, 2022, will be the last date of submission of different tasks of different task teams for preparing AQAR, 2021-22.
2. The AQAR of 2021-22 will be submitted within 31st December, 2022.
3. Different Task team for preparing the AQAR, 2021-22 for the academic session July, 2021 - June, 2022 was reconstituted due to transfer of different faculties, which was as follows:

Task	Name
Part-A: Data of the Institution	Dr. Kalpana Das, Coordinator, IQAC, RTM
Part-B	
Criterion-I: Curricular Aspects	1. Lipika Debbarman, Associate Professor 2. Shillpi as Sarkar, PGT
Criterion-II: Teaching-Learning and Evaluation	1. Smt. Bijali Bhowmik, Associate Professor 2. Dr. Dipayan Chakraborty, Assistant Professor 3. Smt. Kalyani Roy, PGT 4. Smt. Snigdha Biswas, PGT
Criterion-III: Research, Innovations and Extension	1. Smt. Taniva Chowdhury, Assistant Professor 2. Smt. Keya Das, Assistant Professor
Criterion-IV: Infrastructure and Learning Resources	1. Dr. Anupam Guha, Associate Professor 2. Smt. Happy Majumder, Associate Professor 3. Smt. Achana Pal, PGT 4. Smt. Mousumi Sarkar, PGT
Criterion-V: Student Support and Progression	1. Dr. Sanchita Bhattacharjee, PGT 2. Smt. Keya Bhowmik, PGT
Criterion-VI: Governance, Leadership and Management	1. DDO. 2. Sri Pramatha Roy Choudhury, PGT
Criterion-VII: Institutional Values and Best Practices	1. Smt. Sankari Das Deb, Associate Professor 2. Smt. Rithi Majumder, Assistant Professor 3. Sri. Pranoy Sen, PGT 4. Coordinator, IQAC



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4. Dr. Tamajoy Brahma, Associate Professor, will act as a Joint- Coordinator of IQAC.
5. Following points were taken in the Plan of action for the Academic year 2022-23.

- i. Conduction of Seminars cum Workshops on Intellectual Property Right (IPR) and other important topics like- Legal aspects, Forest right, Domestic violence, Drug abuse, Cyber crime, Civil rights, Autonomous movement, Heritage and culture etc.
- ii. Conduction of Academic Audit.
- iii. Conduction of Green and Environmental audits.
- iv. Management of laboratory waste (chemical).
- v. Upgradation of the Library.
- vi. Upgradation of the Science laboratory.
- vii. Skill development activities for girls students (like self defence, tailoring, pickle making, cake parlour, Jewellery crafting etc.).
- viii. Setting up well equipped common rooms for girls and boys.
- ix. Vending machines installation in the campus.
- x. Introduction of new subjects (Physical Education, Economics, Sociology).
- xi. Feedback for 2022-23 from all stakeholders will be conducted within March, 2023).
- xii. SSS will be conducted within March, 2023.
- xiii. IQAC meetings will be arranged with different stakeholders.

The meeting came to end with the vote of thanks by the Chairperson of the meeting.

Dr. Ruma Saha
19-10-2022

Countersigned
Principal In-Charge
RTM, Bishalgarh

Dr. Ruma Saha
Principal-in-charge
Rabindranath Thakur Mahavidyalaya
Bishalgarh Sepahijala

Kajal Das
19/10/2022

Coordinator IQAC
RTM, Bishalgarh

Co-ordinator
IQAC
RTM, Bishalgarh.