



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		RABINDRANATH THAKUR MAHAVIDYALAYA
Name of the head of the Institution		Dr Chitra Pal
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03812950810
Mobile no.		9862472537
Registered Email		rtmbishalgarh@gmail.com
Alternate Email		mansankari@gmail.com
Address		Harishnagar, Bishlagarh, College Road
City/Town		Bishalgarh
State/UT		Tripura
Pincode		799102
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Smt Sankari Das Deb
Phone no/Alternate Phone no.	03812950810
Mobile no.	9436126070
Registered Email	mansankari@gmail.com
Alternate Email	drkalpanadas76@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rtmbishalgarh.ac.in/ssr
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.rtmbishalgarh.ac.in/academic-calendar-list

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.15	2019	01-May-2019	30-Apr-2024

6. Date of Establishment of IQAC

03-Sep-2019

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Relief Works during Lockdown	30-Apr-2020 6	120
Rabindra Charcha	01-Aug-2019 365	500

Spoken English Class	01-Aug-2019 90	50
Collaboration with other institutions	01-Jul-2019 365	10
Departmental Webinars	23-May-2019 90	328
Departmental Seminars:	17-Feb-2020 7	731
Induction Programme:	08-Jul-2019 1	306
Online Classes and Assessments	01-Apr-2020 90	943
Department wise Felicitation to toppers	08-Jul-2019 1	9
Mentor-Mentee Programme	04-May-2020 180	250
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education	Minor Works	Govt.	2020 365	100000
Higher Education	Outsourcing	Govt.	2020 365	1790079
Higher Education	Salary	Govt.	2020 365	35147121
Higher Education	Office Expenses	Govt.	2020 365	40000
Higher Education	Supply Materials	Govt.	2020 365	190000
Higher Education	Motor Vehicles	Govt.	2020 365	70000
Higher Education	GPF	Govt.	2020 365	4253990
Higher Education	Retirement	Govt.	2020 365	184329
MHRD	RUSA	Govt.	2020 365	10000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Arranging Departmental Seminars:	
2. Collaboration with other institutions:	
3. Rabindra Charcha is being done on a regular basis in the college assembly and in special class and programmes arranged for it.	
4. Relief Works has been arranged in the adopted village during Lockdown	
5. Online Classes and Assessments are arranged during the lockdown.	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Prepare vision document with action plan for next 10 years	A 3 Year Institutional Development Plan has been prepared and submitted to the Department.
Coaching for professional and competitive Exams	5 Career Counselling Programmes are arranged by the Placement Cell. Job Opportunities information are bring shared with the students on their WhatsApp Group.
Improve library and laboratory facility	Department wise list of books has been prepared and books amount of Rs 8 lakhs have been procured. Log book is maintained properly.
Improve ICT Facilities(More smart classrooms, more computers, internet,	List of items has been prepared and budget has been received and the

wifi etc)	process of preparing e tender is at final stage for procuring IT equipment.
.Establish a language lab for developing language skills and soft skills	Discussions are going on to integrate computer lab with language lab and e tender is being prepared for that. Spoken English Classes are started on a regular basis.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	25-Apr-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rabindranath Thakur Mahavidyalaya, Bishalgarh, is affiliated to Tripura University, and the college implements the curriculum prepared by the university. The college adopts a number of strategies for the effective implementation of the curriculum to empower our students and make them good citizens. Academic calendar and class routine are prepared at the beginning of each Semester. The college takes regular feedback from its stakeholders for the effective implementation of the curriculum. The implementation of the curriculum and the academic plan is monitored by the HODs and then it is reported from time to time to the Principal. The curriculum is delivered by using effective teaching strategies. Seminars, Workshops and programmes are organised on a regular interval to fulfill the mission, vision and objectives of the college. The college offers 7 programmes in Humanities and 2 programmes in Biological Science. The college also accommodates Distance Education Centre under the Director of Distance education of Tripura University to provide UG courses. In regular curriculum, skill-based courses like computer skill and communications skill as well as Interdisciplinary course of Environmental studies and a separate Multidisciplinary course have been incorporated as compulsory core courses. Further, the college offers remedial classes, tutorial

classes and the students of 6th semester are to take projects to develop the skills and understanding of the 21st century.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Mushroom Cultivation	25
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The student's feedback on their attendance, general information about the

course and syllabus, information about the Teacher, information about the infrastructure of the college, comments, and suggestions of teaching-learning at Rabinranath Thakur Mahavidyalaya is designed to get formative feedback from of student of each three-semester (2nd 4th 6th). For the academic year 2019-2020 students' feedback is sought online from the existing students. The college has obtained feedback from the students through questionnaires in Google form. The feedback form is comprising three major criteria. There are six questions on general information about the course and syllabus, regarding the information about the teacher there are nine questions and seven questions are there on infrastructure. After receiving the feedbacks, the IQAC analyzed the feedback based on the percentage analyzed in the Google Form and specific recommendations are made for the improvement of the areas where less percentage was received in the feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Zoology	10	123	10
BA	General	950	1119	633
BSc	General	30	173	34
BA	Bengali	40	192	19
BA	English	10	32	7
BA	Education	30	175	30
BA	History	30	178	25
BA	Political Science	40	197	37
BA	Philosophy	10	3	1

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1339	Nil	21	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	4	3	1	7

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Recently the college has introduced students mentoring system. The college is ready to extend help to each and every student for their development not only academically but also in various fields of practical life. Mentor's objective is to help mentees to improve their skills by creating a friendly environment. Aim of the scheme To enhance the bonding between teachers and students. Improvement in academic performance of the students To identify and understand the status of slow learners and encourage advanced learners. To minimize student dropout rates Career counseling for various competitive examinations To render equitable service to students of varied academic and financial backgrounds. Guidelines: • Mentors will provide guidance to mentees for setting future goals. • Mentor will provide emotional support to mentee. • Mentor will motivate them from the first day of college till the end of the final semester. • Mentors will make mentees confident to come forward to develop leadership skills. • Mentors will teach them how to work organisingly. • Mentors will help them to enhance their creative ability. Mentors are assigned to monitor and guide the mentees all through the six semesters. Mentors will keep track of the academic performance as well as other co-curricular activities of the mentees. Mentors will communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them to develop further in their area of interest. Mentors have to meet the mentees regularly (at least three times in a semester) to make the communications effective. Total number of mentees under the supervision of one mentor should not be less than thirty. Mentors have to maintain a detail report of his/her activities with the mentees in a given format. The H.O.D.'s of the departments will submit a consolidated report about the mentoring system undertaken in the dept. to the college authority time to time. The academic committee of the institute may discuss the mentoring-related issues and revise or upgrade the system if necessary. Mentors may coordinate with the parents regarding the progress of students if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
397	21	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	21	Nill	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	1st	27/12/2019	16/03/2020
BSc	Nil	1st	18/12/2019	09/03/2020
BA	Nil	3rd	27/12/2019	16/03/2020
BSc	Nil	3rd	02/01/2020	09/03/2020

BA	Nil	5th	26/12/2019	16/03/2020
BSc	Nil	5th	02/01/2020	09/03/2020
BA	Nil	6th	09/10/2020	10/11/2020
BSc	Nil	6th	09/10/2020	10/11/2020
BA	Nil	2nd	15/07/2020	27/11/2020
BA	Nil	4th	15/07/2020	27/11/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? The continuous internal examination(CIE) system of the college is followed as per the guidelines provided by the Tripura University(A Central University). ? In every semester, 2 internal examinations and group discussion of 20 marks are taken for all subjects. The tentative schedule for internal examination is provided in the academic calendar available in the college website. ? Except the 2 internal exams, class tests and group discussions are also taken by each department after completion of each unit of the syllabus in order to improve the students' results. ? After every evaluation, the checked papers are shown to the students, so that they can rectify and clear their further doubts and queries. The students who are found need further help are identified and remedial classes are being arranged for them. ? 6th-semester students prepare a project report(100 marks) and give a presentation on it. They have to face a viva-voce also, as per the University guidelines. ? Students are motivated constantly by the teachers to improve further and pass with flying colours in each of the University examinations. ? The students are not only motivated by academic activities. They are also constantly encouraged by the teachers to participate in various co-curricular activities such as Quizzes, drama, Essay-writing, Debate, Recitation, etc. at intra and inter-college levels. For all the intra-college activities, the winners are also awarded with prizes in order to encourage them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the academic calendar for TDPH and TDPG Programme is prepared by the senior teachers of the college. The admission for 1st semester TDPH and TDPG programme starts from 1st week of July. The odd semester (I, III, V) duration lasts from July to December. The first and second sessional examination is held in September and November respectively. The end semester is held in December while the results are published in January. This year the even semesters (II, IV,VI) duration lasted from January to October due to pandemic caused by COVID-19. The first as well as the second sessional examinations are held in February and September. The end semester examination was held online for the first in October due to the surge in COVID cases . The exact date for sessional Examination is finalized by the teachers and that of final examination by the Controller of Examinations, Tripura University. The dates of examinations are subject to change in case of emergent situations. Apart from academic activities we also celebrate some other important days in the institution which we have included in academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://rtmbishalgarh.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDPH	BSc	Honours	9	9	100
TDP	BSc	General	19	19	100
TDPH	BA	Honours	70	67	95.71
TDP	BA	General	159	158	99.37
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://rtmbishalgarh.ac.in/wowcms/webmanagefile/files/17-08-2021/2233.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
------------------------	-------------------------

No Data Entered/Not Applicable !!!

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	18	10	5
Presented papers	Nil	2	Nil	Nil
Resource persons	Nil	1	Nil	6
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Yoga Day 2020	National Yoga Day 2020	1	10
World	National Yoga Day	7	12

Environmental day 2020	2020		
Door to Door visit and Mask distribution during COVID-19 pandemic period	National Yoga Day 2020	3	10
Relief Distribution among the children of adopted village,	National Yoga Day 2020	6	13
NSS Special Camp 2020,	NSS Unit of the College	6	50
Black Day festivity to respect the Indian Soldiers on Pulwama assault	NSS Unit of the College	5	75
National Deworming Day	Nss Unit of the College	6	103
Blood Donation Camp	NSS Unit of the College	6	255
One Day Shramdaan/Swachh Bharat Abhiyan	NSS Unit of the College	6	55

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Tripura State NSS Cell	NSS Day Celebration, at State Level	1	2
AIDS Awareness	Tripura State AIDS Control Society	awareness on HIV AIDS	1	3
Tobacco Awareness	Bishalgarh Sub-division Hospital	Anri Tobacco Awareness Programme	9	85
NSS	Tripura State NSS Cell	The 5 Day Training programme on "Inter college	1	6

		camp on leadership and personality development for the NSS Volunteers		
Red Cross	Red Cross Society,	The 3 Day Red Cross Training Programme	10	32
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Webinar On Biodiversity Conservation Prospects and Challenges	Students and Faculty Members	Ek Bharat Shrestha Bharat	01
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	3127	200267	Nil	Nil	3127
Reference Books	1000	88000	Nil	Nil	1000	88000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Uttam Mitra	Trial and Error Theory of Learning	YouTube	17/05/2020
Uttam Mitra	Piagets Theory on Cognitive Development	YouTube	21/05/2020
Uttam Mitra	MCQs from Educational Psychology	YouTube	31/05/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	1	3	1	3	7	100	0
Added	0	0	0	0	0	0	0	0	0
Total	26	1	1	3	1	3	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	Nil	330000	288213

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. To monitor the quality of the policies and procedures of the institution, the college follows various system and procedures for the effective functioning of the college. Some of them are listed below. Laboratory: The laboratory is well accessible to the respective departmental students who are allowed to utilize its service in disciplined way, guided by the teachers. The service is open from 10am to 4pm. Attendance of the students is taken when they use laboratories. The students are divided into groups so that the components or computers can be used by all the students equally. Students record their learning in their respective notebook. Library: Library remains open during office hours. This is accessible to all the students and faculties beyond their teaching and learning hours. The library follows certain procedures in the usage of books. When books are purchased, they are enlisted in the accession register by maintaining serial number and then these are made available for distribution to the students with the support of a register for lending books to the students and staff. At the beginning of the first semester, each student is encouraged to make his/her library card. Books are issued as per availability of library cards after its deposition. At a time two books are usually issued for home reference for seven days period. After which it is to be returned to the library. At the end of every semester, all the students must return the books to the library. Mark-sheets are given only after getting a clearance certificate from the library. Return of books is compulsory for all irrespective of students and faculties at the time of leaving the institution. Sports Complex: Students are allowed to enjoy different sports and games after their classes get over. They can take the sports materials after signing the register and then again return it. Computers: Students can access computers when they have their practical classes. Otherwise, they can use it during the time of making projects or for any activity subject to prior permission from the teachers.

<https://www.rtmishalgarh.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	POST-MATRIC ST SCHOLARSHIP SCHEMES, POST-MATRIC ST SCHOLARSHIP SCHEMES, POST MATRIC SCHOLARSHIP FOR OBC STUDENTS TRIPURA, Post Matric Scholarships Scheme for Minorities, Financial Assistance for Education of the Wards of Beedi/Cine /IOMC/LSDM Workers,	620	2143600
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Disaster Management	01/01/2020	257	Zoology Department
Human Rights and Gender Studies	01/01/2020	257	History and Education Department
Indian Constitution and Planning	01/01/2020	257	Political Science Department
Yoga	01/07/2019	89	Patanjali Ashram Branch
Mentoring Programme	01/01/2020	250	Departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	EDCH	Education	Tripura University	MA
2020	2	BNGH	Bengali	Tripura University	MA
2020	2	BSc	Bio Science	Tripura University	MSc
2020	2	BSc	Bio Science	Sree Ramkrishna Saradha Teacher Training College	B.Ed.
2020	1	EDCH	History	IGNOU	MA
2020	1	PLSH	Political Science	Tripura University	MA
2020	1	PLSH	Political Science	Tripura University	B.Ed.
2020	1	BAG	BA General	Tripura University	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Celebration of Womens Day	Institutional Level	250
Agamani	Institutional Level	347
Kokborok Day	Institutional Level	321
International Mother Language Day	Institutional Level	283
Vidyasagar Jayanti	Institutional Level	237
Rabindrajayanthi	Institutional Level	50
Freshers Welcome	Institutional Level	2000
Yoga Divas	Institutional Level	100
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is a representative structure through which students in the college can become involved in the affairs of the college working in partnership with the management, staff, and students for the benefit of the college and its students. Rabindranath Thakur Mahavidyalaya was established on July 2012 and the first student council was formed on 2013 following the guideline given by the department. The key office bearers of the students council are President, vice president, general secretary. The student council or the representatives of the students is always in touch with the college management and students and ready to help for the betterment of the college. They give students an opportunity to develop leadership by organising and carrying out college activities and service projects in addition to planning events that contribute to college spirit and community welfare. The students council is the voice of the student body. They help, share students ideas, interests and concerns with the college community. They raise their helping hands towards the people of the neighbouring village which is an adopted village of the college. During pandemic of covid-19 they provide relief to the villagers as much as possible. This year the election of the council has not yet been done as we are yet to receive any notification. Though there is no elected body of council, some of the students representatives took this responsibility and provide an opportunity to the students to engage in an effective partnership with teachers, students and college authority in the smooth functioning of college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

--

5.4.2 – No. of enrolled Alumni:

152

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of the College organised a Tree Plantation Programme. When? How many? How many plants? They donated masks and other relief to the vollagers. Principal had an online meeting with the Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the Head of Office who takes the lead in the governance and management of the college under the direction of the Directorate of Higher Education, Govt. of Tripura and guidance of Tripura University to which the college is affiliated. However a number of practices are followed for decentralisation and participative management. Two such practices are mentioned below

1. Formation of Subcommittees: Many subcommittees are formed at the beginning of the academic year to decentralise the system for participative management. These subcommittees support in the functioning in the following manner Admission committee arranges the admission of the college. HODs play key role to ensure quality in teaching-learning in their respective departments. They plan in consultation with the other faculty members of the departments for fulfilling the course objectives. They decide about the projects and syllabus of the session examinations. They share their requirements to the Principal. Examination committee ensures the smooth and fair arrangement of the sessional and semester examinations, Cultural Committee arranges all the cultural programmes on different occasions and also arranges the observation of all the important days in the college. The Placement Cell , formed recently took a number of initiatives for guiding and raising awareness among the students on various jobs available and opportunities for higher studies. The Internal Quality Assurance Cell (IQAC) has been taking initiatives for the improvement of the academic section and organising the efforts of the departments for effective teaching-learning system. Internal Complaint Committee and Anti Ragging Committee are formed following the guidelines of the concerned authorities. RUSA Committee helps in planning, procuring and overall development. Development Committee of the college helps in smooth running of the college by its active involvement in planning and execution. Every subcommittee is led by a convener and the Principal is the Chairman by virtue of his/her post. The subcommittees meet, plan and then execute the plans for the effective functioning of the college by the participation of all the stakeholders. A committee has been formed consisting of the people of the locality for obtaining the local support in running of the college and obtaining all required assistance in maintaining or restoring the beauty of the college.

2. Involvement of Students in decision making and execution: Besides , the students take an active part in the physical arrangements of the activities on the campus and in extension activities. The Students' Council extends its support in executing all important policies relating to students and place the demands and requirements of the students to the Principal. Feedbacks are obtained from the students to improve the quality of the services rendered. The Students' Council under the guidance of the faculty members arranges programmes like Freshers' welcome, Saraswathi Puja and other programmes in the

college. Students are also part of many important subcommittees of the college like Development Committee, IQAC, Anti Ragging Committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The specific guidance relating to admission of the students is received from the department before each session begins. The admission policies adhere to the norms prescribed by Tripura University with regard to the selection of students. The students need to fill in the online application form and then they are to submit the printed form at the college. Application forms are then scrutinized and admissions are done on the basis of merit in a very transparent manner. Generally, all the students applying for admission to B.A. General course are admitted to the college but the opportunity of admission to honours programmes and science programmes is limited to the approved intake capacity of students earmarked for the college.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a dedicated team of faculty members who are putting sincere efforts with the Placement Cell of college under the leadership of the Principal to fetch collaborative interactions with the industries working in the field of courses offered. Several visits were made to Indian Oil Ltd and the ONGC Ltd and received assurance of their collaboration for developing the adopted village and various developments projects of the college. The efforts are being made for preparing Memoranda of Understanding' (MoU) with the industries and other professional institutions for professional development of the students and staff members through the collaborative work and receiving financial assistance in various projects.
Examination and Evaluation	RTM, Bishalgarh always encourages its faculty members to undertake research activities wherever possible in spite of the limited opportunity in the college. The college authority extends

all possible help to the faculty members for pursuing Ph.D. and publish research articles. One faculty has recently completed her Ph.D. and one more faculty has been pursuing his Ph.D. from Tripura University. Many faculties have published researchoriented articles in various peer-reviewed and other ISSN and ISBN journals.

Teaching and Learning

Rabindranath Thakur Mahavidyalaya, Bishalgarh, is affiliated to Tripura University, and the college implements the curriculum prepared by the university. The college adopts a number of strategies for the effective implementation of the curriculum through which the objectives of the college are achieved. Academic calendar and class routine are prepared at the beginning of each academic year. The college takes regular feedback from its stakeholders for the better implementation of the curriculum. The implementation of the curriculum and the academic plan is monitored by the HODs and then it is reported from time to time to the Principal. The curriculum is delivered by using effective teaching strategies. Seminars, Workshops and programmes are organised on a regular interval to fulfill the mission, vision and objectives of the college. The college offers 7 programmes in Humanities and 2 programmes in Biological Science. The college also accommodates the Distance Education Centre under the Director of Distance education of Tripura University to provide UG courses. In regular curriculum, skill-based courses like computer skill and communications skill as well as Interdisciplinary course of Environmental studies and a separate Multidisciplinary course have been incorporated as compulsory core courses. Further, the college offers remedial classes, tutorial classes and the students of 6th semester are to take projects to develop the skills and understanding of the 21st century.

Curriculum Development

The college pays serious attention to improve the quality of the teaching-learning process. The college has taken a number of steps to improve the quality of teaching-learning by adopting effective teaching strategies

which are student-centred. Faculties use lecture methods. Group discussion, Pair work, quiz, PowerPoint, videos and other ICT tools to create interest and curiosity among the students and make learning joyful. Of late, teachers are encouraged to follow teacher diary and academic calendar to complete the syllabus in time. Teachers are encouraged to participate in Orientation Programmes, Refresher Courses, Seminars and Workshops for their professional development, The college follows the process of continuous multimodal assessment of students by conducting exams and tests as directed by the university. Besides ongoing class assessments and Home assignments, two sessional examinations and semester end exams are conducted in the college. Remedial classes are being arranged for the students who perform poorly in the internal tests and faculties guide the advance learners for the enrichment of their learning. The admission process has been made online, complying with all the government and the university norms. 100 point roster is followed in the reservation of seats for the admission in the college. Equal opportunity is provided to all who come for admission and no discrimination is made on the basis of caste, creed or gender. All the staff are punctual and a good number of Guest Teachers have been engaged to by the college to maintain the student-teacher ratio reasonably good.

Research and Development

The semester examinations are conducted in the institution on behalf of the university .The question papers of examinations are designed and provided by the university and the answer papers are evaluated at the central level by the examiners appointed from the college faculty members. Two session examinations are organized in every semester as per the guidelines of the university with a weightage of 20 marks in each paper. Continuous multimodal evaluation is conducted for the internal assessments of the students in form of Unit Tests, Oral Tests, Projects writing, Home-Assignments, Observation, Field-Tours, Site Visits etc.In science stream the students performance in practical helps

the faculty to gauge the degree of knowledge gathered by the students from theories learnt.

Industry Interaction / Collaboration

The college has massive infrastructure with the facilities like, adequate number of classrooms, separate spacious Administrative Block, separate offices for Placement Cell, Distance Education Centre, IQAC and NSS, well furnished IT Lab and a smart class, Laboratories for the Department of Botany, Zoology and Human Physiology, separate common rooms for boys and girls, drinking water facilities for students and staff, large playground, library with adequate number of books and a multipurpose seminar hall. State-of-the-art facilities are provided in all the labs and library. The college library already has 4127 books and money has been sanctioned to purchase additional books of Rs 8 lakhs. Three rooms have already been equipped with ICT tools and the efforts are being made to enable all the classrooms with ICT facilities.

Admission of Students

The College follows decentralized modes of functioning, and works through duly appointed committees. It practices transparency and accountability mechanisms. Frequent meetings and Interactions are held with stakeholders to share views and advice them. The practice of work allocation has facilitated and optimized multi-tasking competencies. To ensure efficient working of the system, the administration undertakes random checking. The College has a Grievance Cell and a system to redress the complaints of the teaching and nonteaching staff and the students. With timely facilitation of entitlements, redress of grievances and appreciation of tasks, the College ensures reconciliation of individual situations with institutional mechanisms. To promote academic growth of the teachers the college motivates and actively supports their Ph.D. studies, publication of books, articles. They are also provided a platform to present their research to their colleagues. The college follows Open Door Policy for sorting of matters by discussion and consensus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • Online procurement of goods and services through GeM Portal of GoI and e-tendering. • Updating all the notifications and news on College Website . • Social Media Updates by Facebook. . • Creation of WhatsApp Groups for the smooth functioning of the college - Department wise WhatsApp Groups with students and faculty members, WhatsApp Group for faculty members, WhatsApp Group for Non Teaching staff, WhatsApp Group for Alumni and also, WhatsApp Group of Principal Desk. . • Extensive use of Google Drive for preserving the soft copies of communications and other important documents.
<p>Administration</p>	<ul style="list-style-type: none"> • Email communication with all the stakeholders. • Biometric Attendance of all the staff of the college • AISHE Data on MHRD Portal. • Uploading of all the important notifications on the College Website and Social Media.
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • HRMS, an online portal for Payroll Software and Staff Management, is used for preparing salary and all other bills relating to treasury functions. This software is managed by the Finance Department, Govt. of Tripura. Besides, PFMS and PIRSA are used for online payment and maintaining all Non Govt. Funds in the college. Online Procurement of Goods and Services are made through GeM and e tendering.
<p>Student Admission and Support</p>	<p>Online admission is implemented at the entry point by the college as per the University and Government regulations. Students can easily access information regarding Rules and Regulations, Facilities for students, Support services and other activities on the college website. All the relevant data of the students are stored on XL Files after collecting them from the admission forms of the students. Information related to prevention of Ragging is made available on institution website.</p>
<p>Examination</p>	<p>The necessary Infrastructure and human resources are well in place at college for organizing the university examination either online or offline examination. The state of the art</p>

system to support the entire examination process is established at the college. Examination sub-committee looks after all the examination related matters of the college as per directives of Tripura University. The result of internal examinations conducted by the college is uploaded in the portal of Tripura University by the respective departments. Students fill up examination forms through an online portal given in the University Website and submit the printed copy of the filled up form to the college along with requisite fees and documents. After verification, the examination committee of the college submits the form to Tripura University through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	26/05/2020	30/05/2020	7
Faculty Development Programme	3	08/06/2020	14/06/2020	7

Faculty Development Programme	4	22/06/2020	28/06/2020	7
Short Term Course	1	29/02/2020	Nil	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Salary revision, promotion, Career Advancement Scheme, General Provident Fund, Medical Bill reimbursement, Leaves, HRA, DA, Gratuity, Group Insurance, Leave Travel Concession, permission for faculty development programme	Salary revision, promotion, Career Advancement Scheme, General Provident Fund, Medical Bill reimbursement, Leaves, HRA, DA, Gratuity, Group Insurance, Leave Travel Concession,	Scholarships, Smart Phones for economically backward students for final year students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a Govt. college, the audits are done only by the initiatives of the Department. The college maintains its cash books and stock registers as per the guidelines received from the departments and procedures followed in the Govt. offices. An internal Audit was conducted by the department for the period from 11.06.2012 to 30.11.2016. The college has taken actions on the findings of the auditor and brought some changes to systematise the procedures to maintain finance. The college follows the codal formalities in procuring the various assets for the college. Lower Purchase Committee is formed for taking the decisions relating to purchasing. Recently a committee for GeM has been constituted for making the purchases online and also committee has been formed for procuring the equipment through e tendering.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal, Secretary of the Teachers Council, Coordinator, IQAC, Convenor, Academic Committee, DDO
Administrative	No	Nil	Yes	Principal, Secretary of the Teachers Council, Coordinator, IQAC, Convenor, Academic Committee, DDO

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. For organising the various programmes in the college. 2. For implementing the plan in adopted village for the development of the village and the villagers. 3. For extension activities

6.5.3 – Development programmes for support staff (at least three)

1. Financial assistance is given to them as and when required by the contribution raised by the Principal and the staff. 2. They are allowed to attend in the various awareness programmes arranged in the college 3. Measures are taken to ensure safety and security to the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Measures are taken for the documentation of the programmes. 2. High Speed internet connection has been installed in the college 3. The entire campus is now under CCTV. surveillance 4. Departmental seminars and webinars are being conducted. 5. IQAC is meeting regularly and taking measures to implement all the recommendations made by the NAAC Peer Team. 6. Plan has been made to procure many IT equipment and furniture for the effective functioning of each department. 7. Initiatives are taken to purchase books of Rs 8 lakhs to enrich the college library 8. A grant of Rs 2 Crore has been sanctioned from RUSA for the overall development of the college and initiatives are being taken for utilizing the sanctioned amount for the improvement of all the seven criteria mentioned in NAAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Induction	08/07/2019	08/07/2019	08/07/2019	306

	Programme				
2020	Departmental Seminar	17/02/2020	17/02/2020	25/02/2020	731
2020	Departmental Webinars	23/05/2020	23/05/2020	30/06/2020	328
2020	Collaboration with other institutions	01/07/2019	01/06/2019	30/06/2020	10
2019	Spoken English	01/07/2019	01/07/2019	15/03/2020	50
2019	Rabindra Charcha	01/07/2019	01/07/2019	30/07/2020	500
2020	Relief works during the lockdown	30/04/2020	30/04/2020	05/05/2020	120
2020	Online Classes and Assessment	12/04/2020	12/04/2020	30/06/2020	943
2019	Felicitation to toppers of every department	08/08/2019	08/08/2019	08/08/2019	9
2020	Mentor Mentee Programme	01/01/2020	01/01/2020	30/06/2020	250
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day Celebration	07/03/2020	07/03/2020	135	115
Departmental Seminar on Women in India	17/02/2020	17/02/2020	36	25
Departmental Webinar on Women in Literature through Ages	24/06/2020	24/06/2020	21	11

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has taken a number of initiatives to raise environmental consciousness among the students. Van Mahotsav was celebrated in the college and many saplings were planted in and around the college campus in the first week of July to add to our green environment. NSS takes a number of initiatives to maintain the college campus free from plastic. Online programme was arranged to celebrate World Environment Day on 5th June, 2020. The college is making sincere efforts to install solar lamps in the college and in the approach road of the college for depending more on green energy. Initiatives are being taken to install solar plants with the help of Arkaneer, an NGO and the TRED, Government Organisation. Fund has already been sanctioned for the installation of solar lights from RUSA Fund. The total Annual Power Requirement of the college is 3840 KVA. At present total LED lights used in the college are 345.6 KWH which is 11.13 of total power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Scribes for examination	Yes	1
Physical facilities	No	Nil
Rest Rooms	Yes	1
Braille Software/facilities	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	09/03/2020	365	Unnat Bharat	Rural Development	29
2020	1	1	04/05/2020	365	Mushroom Cultivation	Unemployment, Women empowerment	31
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Students and Staff	04/03/2019	The book on code of conduct for students and staff of the college has been published before the visit of the NAAC Peer Team in March, 2019. The points of this book are being mentioned during orientation of the

students and in the Annual Meeting of the Staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Weekly Rabindra Charcha Class	Nil	Nil	55
Regular College Assembly	Nil	Nil	300
Celebration of International Yoga Day	21/06/2020	21/06/2020	97
Observation of important national holidays for promoting patriotism	Nil	Nil	250
Observation of Old Age Day	14/12/2019	14/12/2019	188
Relief Distribution among the villagers and the children	30/04/2020	02/05/2020	120
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Observation of Van Mahotsav in the first week of July
Observation of World Environment Day on 5th June through virtual mode
Medicinal plants plantation by the alumni association with the help of college staff
Online classes and paperless office
Keeping the campus plastic Free
Collaboration was done with Gram Panchayat for cleaning the campus under MNREGA scheme

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Service Learning in the village: The college keeps encouraging the students to apply their learning in real life situation, study the realities of a place, learn from serving the community. The college adopted a neighbouring village to explore the possibilities of service opportunity in the village for the development of the village. The students will learn to serve, experience the joy of service, overcome the challenges, develop required skills for service- communication, analysis, decision making, execution of plan, reflection, socialization. The NSS Unit of the college extended its service from the very beginning of its formation in the college but this year the village has been formally adopted by the college in presence of the students, villagers, staff and the members and the Pradhan of the village panchayat. Under Unnat Bharat Abiyan scheme also a number of initiatives are taken for the development of the village. Bio Tech Club of the project had

undertaken Mushroom cultivation project to assist the villagers to improve their earning and make them self reliant. Total 50 children of the village are encouraged and supported for their education. The staff of the college contributed generously to support the poor villagers during the COVID pandemic by giving them relief and supporting the children with food packets and learning materials. Students and faculty members take every opportunity to serve the villagers to improve their condition and gain learning from their service. Title of the Practice: Online Classes, assessment and programmes The college under the dynamic leadership of Principal always try to integrate technology in teaching and learning and other programmes. During the lockdown due to COVID pandemic when the physical classes were suspended, college took initiative to train all the faculty members to take online classes using Google Meet and Zoom platforms. All the programmes of the college were also organised using these online platforms. Students and faculty members learnt to record videos and share it for playing during the programme and also, there were live performances. Meetings were more frequent and even this became the first college in the state to take online internal assessments. Students were also trained to use these online platforms for attending the classes and participating in online exams.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rtmbishalgarh.ac.in/wowcms/webmanagefile/files/30-08-2021/2857.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The only college of our state which organises Assembly everyday from 11.30 p.m. to 11.45 a.m. The class work remains suspended during the period so that all the students and staff can participate in the Assembly. National Anthem is sung with profound respect, followed by sharing of the quotations by the great Indian personalities. The Principal makes important announcements in the Assembly and other faculty members also share relevant news with the students and staff. This helps to create love and harmony among all the students and staff as once a day all are together in one place and energised by the recitation of National Anthem and inspiring words of the great Indian personalities. The students are by turn given the responsibility of conducting the assembly and sharing the quotations and this also develops confidence and courage among the students. Students are also allowed to perform some cultural activities in the assembly. The news of any achievement of the students is announced in the assembly and they are appreciated for their achievements. There is also a regular study on the writings of Rabindranath Thakur so that the students are influenced by the liberal thoughts of this great visionary poet of the Bengal.

Provide the weblink of the institution

<https://rtmbishalgarh.ac.in/>

8.Future Plans of Actions for Next Academic Year

The college makes its plan keeping in mind the recommendations given by the NAAC Peer Team for overall development of all the seven criteria mentioned in the assessment guidelines. The following are some of the plans of the college for the near future Improve ICT Facilities: No of smart classrooms will be increased with all the required smart equipment. Laptops will be given to each department to improve teaching, learning and research facilities in the departments. Computer Lab will be reorganised with AC and other facilities. Improve library and laboratory facility: Adequate no of new books will be purchased to enrich the

library and the books also will provided department wise to enrich department wise library. Automation process of the library will be completed for providing efficient library facilities to the students and staff. Log book in the library and laboratory will be be maintained regularly. Proper furniture like Reading Tables, Computers, Photocopier will be provided in the library. All the required lab equipment will be procured for providing better updated practical classes to the students. Filters for purified Drinking Water, Sports Materials, sufficient benches and furniture, and more Display Boards are to be procured. Collaboration with other institutions to organise various activities in the college for the holistic development of our students. Efforts will be made to extend and deepen collaboration with the institutions Village Panchayat, PWD, RD. District Hospital, Department of Bio Technology, National School of Drama, Red Cross Society, Tripura University, ICFAI University, ONGC, Indian Oil, Central Jail, Fishery College MoU will be signed with the interested institutions , Cricket Association, Weight lifting Association, Yoga Association, Bishalgarh. Construction of the first floor of the Admin Block for the systematizing and organizing the governance of the college. Initiatives will be taken to create Rain Water Harvesting arrangements. Organising Seminar/ Faculty Development Programmes: College will take initiatives to arrange seminars / Faculty Development programmes for the professional development of the staff of the college and other colleges. College will keep encouraging the faculty members to join the Orientation/Refresher/Workshops/ Seminars/ Faculty Development Programmes/PhD for their further professional development. Group Discussion: Group discussion will be arranged for the students where the students will discuss on the various topics they are learning. This will be helpful for the students to take ownership of their learning and the students will freely can raise the difficulty they have been facing in the particular topic. At first the students will try to respond to the questions or find the answers but in case they cannot find any answer or doubt is not clear, they can refer the question to the teacher. Teacher will remain passive and will observe the discussion and will respond only when students turn to teachers for any help.